

. MONTGOMERY COUNTY FIRE AND RESCUE COMMISSION
HUMAN RESOURCES, SAFETY AND TRAINING COMMITTEE
MEETING
March 4, 2002

EOB 12th FLOOR CONFERENCE ROOM

COMMITTEE MEMBERS PRESENT:

Chair Commissioner Anita Powell
Commissioner Tom Carr
Commissioner Len Marco
Deputy Chief Lowell Jackson
District Chief Lisa Larson, GVFD
Marcine Goodloe, FB Representative
Amy Davis, Local 1664 (Alt..)

OTHER ATTENDEES:

Gordon Aoyagi, Fire Administrator
Chief David Dwyer, DVFRS
Chief Alan Hinde, RVFD
Steve Wolf, Training Subcommittee
Capt. W. Michael Collins, PSTA
Capt. Jeffrey L. Williamson, PSTA
A/C Michael Clemens, PSTA
Neil Shorb, MCFRS
George Giebel, MCFRS
Connie Robinson, MCFRS

1. Call to Order – Chair Powell

The Human Resources, Safety and Training Committee meeting was called to order by Committee Chair Powell at 5:15 p.m. in the EOB 12th Floor conference room.

2. Approval of Minutes February 4, 2002

A MOTION was made by Marcine Goodloe to approve the minutes of the Human Resources, Safety and Training Committee meeting of February 4, 2002 MOTION SECONDED by Commissioner Marco. PASSED unanimously.

3. Command Officer Professional Development and Improvement Program (COPDI)

Marcine Goodloe and Lisa Larson reviewed the Command Officer Professional Development and Improvement Program (COPDI) to check for accuracy and consistency.

George Giebel informed the committee that he met with Chiefs Strock, Dwyer, Carr and Mr. Shorb to incorporate the changes made at the last HRST meeting:

The committee asked staff to clarify with Chief Strock regarding his initial requests to delete this section, due to potential labor issues. Chief Strock stated that this item can remain in the policy as long as the volunteers comply with this standard. Staff recommendation: to rewrite this section to include both volunteer and career.

Page 2(f) IECS drop the language from abbreviation.

Page 3. New definition (h) (j). Which will be consistent with policy section 4(a)

Page 3. Applicability- remove IECS certified

Page 3 Section (4) (b) Training Division changed to (DFRS Training Section) as per Chief Strock's request—language change throughout document when applicable.

Page 3. Section 4. (Policy)(d) Commissioner Carr restated his concerns regarding this section

The goal is for every Command Officer to meet the educational requirements established for certification annually. Failure to meet the 12-hour requirement, the officer must take classes at a 2 for 1 ratio in the next calendar year for re-certification.

Staff will change language to reflect changes in this section

Page 4 5(d) January 31

Page 5. (g) remove this section

Page 6. (n) new procedure Staff will rewrite language

Page 8. top Appeal Process add phrase: (case by case basis)

A MOTION was made by Marcine Goodloe to recommend to the Fire and Rescue Commission the approval of the Command Professional Development/Improvement Policy with changes in sections 4b and 5n as amended. SECONDED by Commissioner Carr. PASSED unanimously.

3. Training Subcommittee Issues

Steve Wolfe apologized to the committee regarding the timeliness of the syllabus and other items not previously routed to the HRST committee for review. The Training Subcommittee will be reviewing the curriculum for several new classes and will discuss this matter at the April HRST meeting.

Steve Wolf indicated that PSTA is a year behind in implementation of these courses which include: Essential of Firefighting-Section II; Fire Officer Development I and II; Fire Officer Development III; EMS Officer I and II; and Company Level Operations (Tactics).

Steve Wolf and Capt. Collins reviewed various courses curriculum requirement, and enrollment, outlined in the Memo dated February 4, 2000 from Caption Poole to Chief Clemens.

There were various questions from the Committee and other attendees regarding enrollment of classes, course requirements, and methods to enhance classes and improve enrollment.

Chair Powell asked how the Code of Ethics Training video is to be incorporated in the course curriculum, and the status of the video. Fire Administrator Aoyagi responded that the video was presented to the Fire Board last month and has been distributed to the stations, and is available

thru the Website

4. Updates

- Safety/Driver Training

The final revision of the Driving Certification Policy was presented to the System Safety committee; some changes were made and the document was forwarded to staff for review.

- Wellness Initiative

Issues regarding FROMS continue to be worked on. Any issues with FROMS should be forwarded to Theresa Hale or A/C Carr immediately.

Marcine Goodloe inquired of the status of the Appeal Hearings Policy. Fire Administrator Aoyagi advised that he met with Commissioner Ogens and Richard Melnick from the County Attorney's office regarding the development of a permanent regulation.

Amy Davis inquired of the status regarding the Random Drug Testing Policy. According to George Giebel, due to the complexities of this draft policy, staff continues to work on its development.

A MOTION was made by Commissioner Marco to adjourn. SECONDED by Deputy Chief Lowell Jackson. PASSED unanimously

Meetings adjourned at 6:45pm